

Document Management Suite

Tools That Keep Documents Under Control

The management of construction documents is no small task. On any given project, documents can originate from many diverse sources, come in several different formats and go through multiple iterations at an often overwhelming pace. Distinct roles within the project team need access to the most current documents, especially in the field where the actual work is being performed.

Kahua's [Document Management Suite](#) allows all contributors – internal and external – to manage, track, review, release and collaborate on process documents, including drawings, models, specs and files. Kahua eliminates point solutions and provides a central source of truth for multiple parties who must coordinate the sources of all documents, enabling them to upload and submit them directly into a shared location.



Kahua's Document Management Suite makes collaborating on construction documents easier than ever. The suite includes the following applications:



Communications:

Simplify the management of inbound and outbound project communication and ensure consistency and accuracy in the format of your company and project communications.



Field Observations:

Keep up to date on the progress and quality of work and create a record of on-site safety, quality and design observations.



Daily Reports:

Efficiently log daily information on labor, equipment, materials, weather and more so you will never be left wondering exactly what happened or when.



Issues:

Help with adequate pricing change management with structured and trackable process, full auditing of information and seamless transition from pricing to change order.



Meeting Minutes:

Automate and simplify the process of setting up and executing your meeting, delivering better outcomes with the ability to track and manage meeting action items.



RFIs:

Accelerate the submission and resolution of any questions relating to your project's construction.



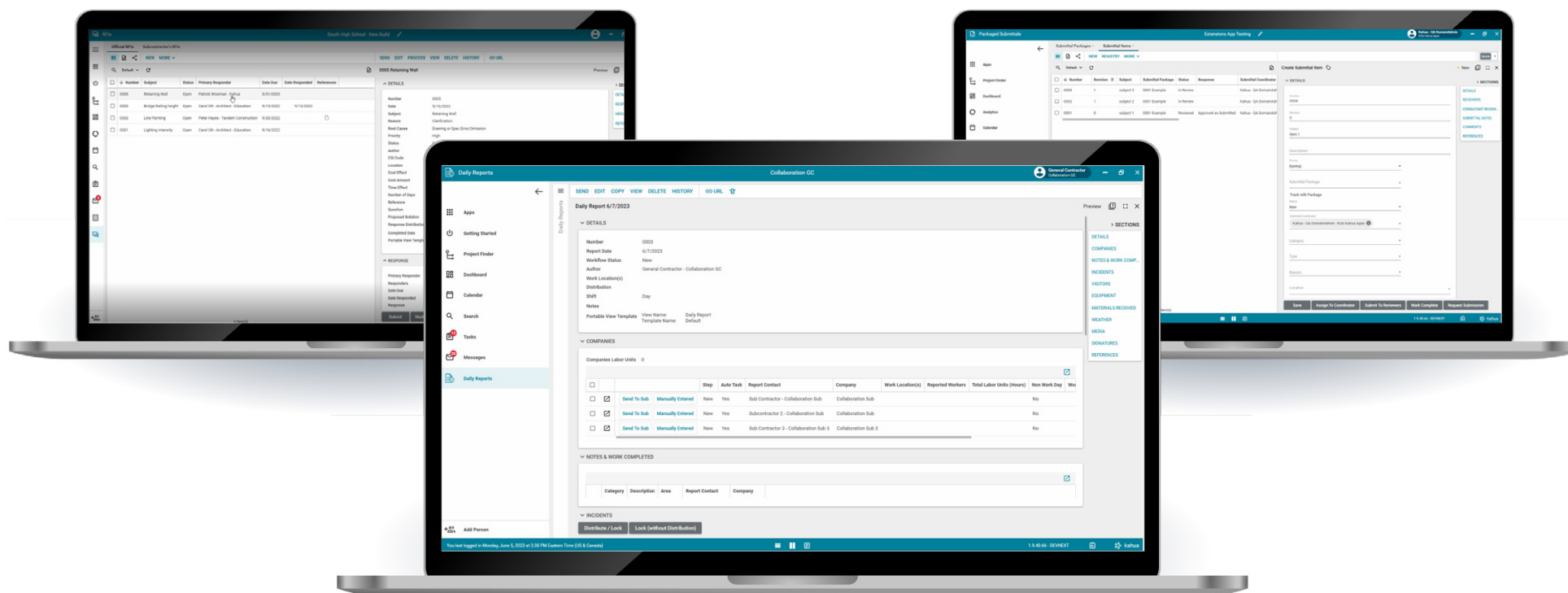
Punch Lists:

Automate, capture and accelerate your process using real-time updates via mobile and desktop capabilities.



Submittals:

Efficiently create and move submittals through the review and approval process to ensure proper arrival of equipment and material to the jobsite.



Tracking and managing your construction documents and drawings is easier than ever with Kahua, which means less risk and improved project deliverables. Other benefits include:



Streamlined Document Management: Enable collaboration between team members in the field and at the office to efficiently manage all construction documents and drawings.



Higher Accountability: Leverage workflows, tasks and notifications to enforce your standards and hold everyone accountable for their responsibilities.



Reduced Waste & Rework: Make sure project documentation is timely, accurate, comprehensive and always available to all project team members.



Automated Project Workflows: Collaborate, review and approve construction documents with built-in and customizable workflows.

Document management is an integral part of the construction workflow. Kahua's construction Document Management Suite is designed with flexibility and automation to track key processes, increase communication and complete construction projects with confidence. Kahua's [program management information system](#) offers functionality that allows organizations to collaboratively manage construction documents, saving time and reducing risk. Stay in control of your documents and effortlessly manage drawings and documents throughout the life of your project with Kahua.

Choose Kahua

Kahua is a leading provider of capital program and construction project management software, enabling innovation that is changing the way that capital programs are planned and delivered. Global organizations use Kahua's collaborative solution to improve efficiency, lower costs and reduce project risk throughout the entire lifecycle of their capital programs. Our purpose-built solutions for owners, program managers and contractors enable rapid implementation that minimizes time-to-value and enhances user adoption. With the industry's only low-code application platform, customers can easily customize existing Kahua apps or even build their own new apps to run their business at peak efficiency today and rapidly adapt as business conditions dictate.

Learn more and request a demo today or email us at: connect@kahua.com



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